

**The Somerset Hills School District  
 Regular Meeting Agenda - April 26, 2023  
 Executive Session - 5:30 P.M.  
 Public Budget Hearing Input & Action - 7:30 P.M.  
 Bernards High Media Center**

**Call to Order & Welcome**

Mrs. Frenda called the meeting to order 5:33 p.m.

**Roll Call**

Present:

Absent:

Also Present:

Mr. Baker

Mr. Joyce

Mrs. Tober

Dr. Lydia Furnari

Ms. Cooper

Ms. Nathans

Dr. Coleen Butler

Mrs. deGrandpré

Mrs. Santoro

Mrs. Jinee DeMarco

Mrs. Frenda

Mrs. Wry

Mr. John Croot, Jr., Esq.

Ms. Gils

**Executive Session**

Mrs. Santoro moved the following at 5:35 p.m., Ms. Cooper seconded.

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Ms. Cooper moved to close Executive Session, Mrs. deGrandpré seconded.

**Pledge of Allegiance**

**Roll Call**

**Report of the Superintendent**

1. Student Representatives’ Report - BMS representatives James Gallagher and Jack Martin gave their reports.

2. Board Recognition - Retiree

a. WHEREAS, Dianne Schaefer has been employed from September 2012 through June 2023 as a Special Education Paraprofessional; and

WHEREAS, she exemplified expertise, commitment, and professionalism in her duties; and

NOW THEREFORE BE IT RESOLVED, that the Somerset Hills School District and Board of Education recognize Dianne Schaefer's retirement effective July 1, 2023, and extend to her congratulations and best wishes for a happy, healthy, and enjoyable retirement.

### **Report of the Business Administrator**

#### **Public Comments for Actionable Agenda Items**

None

Seeing no one from the public, Mrs. Santoro moved to close public comments, Mrs. deGrandpré seconded.

#### **Approval of Minutes\***

Mrs. Wry moved item #1, Ms. Cooper seconded.

Item #1 was approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Cooper, deGrandpré, Gils, Joyce, Nathans, Santoro, Wry, Frenda. Absent: Tober

#### 1. Approval of Minutes

Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for March 15, 2023 and Special Meeting minutes for April 19, 2023.

### **FINANCE**

#### **A. Public Hearing Regarding 2023-2024 Budget**

WHEREAS pursuant to N.J.S.A. 18A:22-13, the Board is required to conduct a public hearing for the 2023-2024 budget; and

WHEREAS on March 15, 2023 the Board of Education adopted a preliminary budget for the operation of the Somerset Hills Public Schools during the 2023-2024 school year and submitted it to the County Superintendent of Schools for approval, and

WHEREAS, pending that approval, the budget and notice of a public hearing were advertised in the Bernardsville News and Courier News.

Now, THEREFORE, be it resolved that the Board hereby opens the public hearing on the 2023-2024 Budget.

· Discussion

· Public Comments - Mr. Baker moved to open public comments for the public hearing and adopt the 2023-2024 Budget and Ms. Cooper Seconded.

· Seeing no one from the public, Mr. Baker moved to close public comments for the public hearing and adopt the 2022-2023 Budget and Ms. Cooper seconded.

B. Committee Report & Discussion: Mr. Baker gave the report. The committee met on April 19, 2023.

C. Finance Action Items: Mr. Baker moved items #1-14, Ms. Cooper seconded.

Items #1-7,10-14 were approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Cooper, deGrandpré, Gils, Joyce, Nathans, Santoro, Wry, Frenda. Absent: Tober

Item #8,9 were approved by roll call vote of 8-0-0. Voting: Ayes: Baker, Cooper, deGrandpré, Gils, Joyce, Santoro, Wry, Frenda. Absent: Tober

1. Approve Final 2023-2024 Budget\*

Resolved, that the Somerset Hills Board of Education adopt the 2023-2024 Budget as approved by the Executive County Superintendent of Schools in accordance with the statutory deadline and to make all necessary adjustments to the budget to comply with State regulations.

<b>2023-2024</b>	<b>General Fund</b>	<b>Special Revenues</b>	<b>Debt Service</b>	<b>Total</b>
Total Expenditures	\$46,005,675	\$1,377,600	\$3,077,920	\$50,461,195
Less Anticipated Revenue	\$11,387,929	\$1,377,600	\$297,831	\$13,063,360
Taxes to be Raised	\$34,617,746	\$0	\$2,780,089	\$37,397,835

BE IT RESOLVED, that the Somerset Hills Board of Education, in the County of Somerset, New Jersey, approves the following capital project and the withdrawal of \$2,216,100 from the Capital Reserve account to provide funding for the following projects/equipment for the 2023-2024 school year:

- Bernards High School Turf Replacement
- Bernards High School PAC House Lighting Upgrade
- Bernards High School Grandstand Audio Upgrade - Olcott Field
- Bernards High School Interior Door Panic Hardware Replacement (Rest of B,C,E,D Wing)
- Bernardsville Middle School Media Center Renovation
- Bernardsville Middle School Multi-Purpose Room Sound System Upgrade
- District Technology WiFi Upgrade
- John Deere 1200A Field Rake
- Auto Scrubber - Custodial

Total costs for this project are \$2,216,100, which represent expenditures for construction elements or projects that are in addition to the facilities' efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

2. Approve Travel and Related Expense Reimbursement 2023-2024\*

WHEREAS, the Somerset Hills Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B:1.1 et. seq. Requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B:1.1 et. seq. , but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of district Travel, and Reimbursement Forms; now THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B:1.1 et. seq. Education out of District Travel and Reimbursement Forms; and BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with 6A:23B:1.2 (b), to a maximum expenditure of \$75,000.

3. Board Secretary & Treasurer Reports & Board Certification\*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of March 2023 showing the following balances:

<b>FUND</b>	<b>Board Secretary Cash Balance (1)</b>	<b>Treasurer Cash Balance (2)</b>
(10) General Fund	\$11,623,463.99	\$11,623,463.99
(20) Special Revenue Fund	(\$139,715.02)	(\$139,715.02)
(30) Capital Projects Fund	\$371,191.25	\$371,191.25
(40)Debt Service Fund	(\$780,305.55)	(\$780,305.55)
Total Government Funds	\$11,074,634.67	\$11,074,634.67

(1) From Secretary's Report (2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. Approve 2022-2023 Budget Transfers\*

Resolved, that the Somerset Hills Board of Education approves the attached list of budget transfers for March 2023.

5. Payment of Bills\*

WHEREAS, the Board Secretary has presented attached March 2023 check registers with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

<b>FUND</b>	
(10) General Fund	\$3,674,437.04
(20) Special Revenue Fund	\$7,075.76
(30) Capital Projects Fund	–
(40) Debt Service Fund	\$2,281,185.00
(60) Cafeteria Fund	\$69,497.66
(90) Agency Fund	\$1,059,735.39
<b>TOTAL</b>	<b>\$7,091,930.85</b>

6. Payment of Bills\*

WHEREAS, the Board Secretary has presented attached April 2023 check registers with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

<b>FUND</b>	
(10) General Fund	\$2,067,017.18
(20) Special Revenue Fund	\$67,126.38
(30) Capital Projects Fund	–

(40) Debt Service Fund	-
(60) Cafeteria Fund	\$172.78
(90) Agency Fund	\$394,310.89
<b>TOTAL</b>	<b>\$2,528,627.23</b>

7. Approve 2022-2023 Non-Public Security Aid\*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the use of funds for Non-Public Security Aid for the following school:

	<b>Non-Public School</b>	<b>Description</b>	<b>Amount</b>
a	School of St. Elizabeth	Main Curtain & Valance Dry Clean & Flameproof - Pemberton Furniture & Drapery Compound	\$183.56
b	School of St. Elizabeth	Main Curtain & Valance Dry Clean & Flameproof- Rose Brand F/P 701 F/P Solution	\$263.92
c	School of St. Elizabeth	Main Curtain & Valance Dry Clean & Flameproof - Labor	\$260.00
d	School of St. Elizabeth	Overhead Masking Border - Flameproof - Rose Brand F/P 701 F/P Solution	\$263.92
e	School of St. Elizabeth	Overhead Masking Border - Flameproof - Labor	\$130.00
f	School of St. Elizabeth	2 pair side curtain - replacement - Krieger Prism 15	\$1,530.88
g	School of St. Elizabeth	2 pair side curtain - replacement - 2828 Cord	\$202.00
h	School of St. Elizabeth	2 pair side curtain - replacement - Labor re-cord	\$420.00
i	School of St. Elizabeth	2 pair side curtain - replacement - Fabrication of curtains	\$1,144.00
j	School of St. Elizabeth	2 pair side curtain - replacement - Installation of curtains	\$832.00
k	School of St. Elizabeth	Rear curtain - replacement - Krieger Prism 15	\$1,177.60
l	School of St. Elizabeth	Rear curtain - replacement - 2828 Cord	\$181.80
m	School of St. Elizabeth	Rear curtain - replacement - Labor re-cord	\$420.00
n	School of St. Elizabeth	Rear curtain - replacement - Fabrication of curtains	\$990.00
o	School of St. Elizabeth	Rear curtain - replacement - Installation of curtains	\$720.00
p	School of St. Elizabeth	Roller Shades	\$767.50
q	School of St. Elizabeth	Delivery	\$76.75

8. Approve Special Education Schools

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the following schools for the 2022-2023 school year:

	Student ID #	School	Location	Cost
a	2779193661	Chapel Hill Academy	Montville, NJ	\$19,584.00 Prorated

9. Approval Municipal Alliance Grant

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, authorizes the application and approves funds for the 2022-2023 school year for the Municipal Alliance Grant as follows:

	Grant/Program	School	Amount
a	B Well	BES	\$6,811.00
b	Youth Summit	BMS	\$3,400.00
c	BMS After School Program	BMS	\$2,500.00

10. Approval Municipal Alliance Grant\*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, authorizes the application and approves funds for the 2022-2023 school year for the Municipal Alliance Grant as follows:

	Grant/Program	School	Amount
a	BHS After School Program	BHS	\$1,700.00
b	Consent 101	BHS	\$4,550.00

11. Approve Bedminster Tuition Rate\*

Resolved, that the Somerset Hills Board of Education approve the budgeted tuition rate for the 2023-2024 Bedminster students at Bernards High School in the amount of \$19,450.

12. Approve Parent Organization Fundraiser\*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following parent organization fundraisers for the 2022-2023 school year:

	Organization	School	Event	Date
a	Project Graduation 2023	BHS	Lawn signs/balloon Sale for Class of 2023	May
b	Project Graduation 2023	BHS	Shopping Night at The Rebecca Collection	May

13. Approve 2022-2023 Technology Aid\*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the use of funds for Technology Aid for the following school:

	<b>Non-Public School</b>	<b>Description</b>	<b>Amount</b>
a	School of St. Elizabeth	Belden 2413 Multi-Conductor - bulk cable - 1000 ft - white	\$906.60
b	School of St. Elizabeth	13 INTERNATIONAL SRX-LITE U1 128GB	\$2,158.69

14. Payment of Bills\*

WHEREAS, the Board Secretary has presented attached April 2023 check registers with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

<b>FUND</b>	
(10) General Fund	\$6,413.85
(20) Special Revenue Fund	\$27,245.00
(30) Capital Projects Fund	–
(40) Debt Service Fund	–
(60) Cafeteria Fund	–
(90) Agency Fund	–
<b>TOTAL</b>	<b>\$33,658.85</b>

**FACILITIES & OPERATIONS**

- A. Committee Report & Discussion: Mrs. Santoro gave the report. The committee met on April 19, 2023.  
 B. Action Items: Mrs. Santoro moved items #1-7, Mrs. Wry seconded

Items #2,4,5,7 were approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Cooper, deGrandpré, Gils, Joyce, Nathans, Santoro, Wry, Frenda. Absent: Tober

Item #1,3,6 were approved by roll call vote of 8-0-0. Voting: Ayes: Baker, Cooper, deGrandpré, Gils, Joyce, Santoro, Wry, Frenda. Absent: Tober

1. HIB Report

Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on March 15, 2023, and upheld the findings and/or consequences recommended by the Superintendent:

- BES 2022-2023 #10
- BMS 2022-2023 #15, #19, #20, #21, #22, #23

2. HIB Report \*

Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying case presented on March 15, 2023, and upheld the findings and/or consequences recommended by the Superintendent.

- BHS 2022-2023 #4, #6

3. Bus Evacuation Drills

Resolved, that the Somerset Hills Board of Education approves the Bus Evacuation Drills for the 2022-2023 School Year. Reports for drills are on file in the Business Office:

	<b>School</b>	<b>Date</b>
a	Bedwell Elementary School	3/31
b	Bernardsville Middle School	4/14

4. Bus Evacuation Drills\*

Resolved, that the Somerset Hills Board of Education approves the Bus Evacuation Drills for the 2022-2023 School Year. Reports for drills are on file in the Business Office:

	<b>School</b>	<b>Date</b>
a	Bernards High School	4/18

5. Approve Disposal of Obsolete Technology Equipment\*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the disposal of obsolete technology equipment for the 2022 - 2023 school year; list maintained in the Board of Education Office.

6. Approve change order for Bernardsville Middle School Media Center Renovations

Resolved, that the Somerset Hills Board of Education approve a change order for the Bernardsville Middle School Media Center Renovations in the amount of \$1,780.00 as a decrease to the contract allowance amount of \$50,000.00 The new contract allowance including this change order is \$48,220.00.

7. Approve Board of Education Meeting Dates\*

Resolved, that the Somerset Hills Board of Education upon the recommendation of the Superintendent, approve the following dates for regular Public Input & Action Meetings for 2023-2024 with a starting time for the public session of 7:30 p.m. except where noted. If required, special meeting(s) may be scheduled during July and August

August 23, 2023	Public Hearing on Nurse Service Plan & School Safety Report	Wednesday
September 27, 2023		Wednesday
October 18, 2023		Wednesday
November 15, 2023		Wednesday
December 13, 2023		Wednesday
January 3, 2024 (6:00pm)	Reorganization Meeting	Wednesday
January 24, 2024		Wednesday
February 21, 2024	Public Hearing on School Safety Report and Audit	Wednesday
March 13, 2024		Wednesday
April 24, 2024	Public Hearing on Budget	Wednesday
May 14, 2024	Annual School Adoptions & Appointments	Tuesday
June 26, 2024		Wednesday

## CURRICULUM

A. Committee Report & Discussion: Ms. Cooper gave the report. The committee met on April 18, 2023.

B. Action Items: Ms. Cooper moved items #1-9, Mrs. deGrandpré seconded



Items #2,4,7,9 were approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Cooper, deGrandpré, Gils, Joyce, Nathans, Santoro, Wry, Frenda. Absent: Tober

Item #1,3,5,6,8 were approved by roll call vote of 8-0-0. Voting: Ayes: Baker, Cooper, deGrandpré, Gils, Joyce, Santoro, Wry, Frenda. Absent: Tober

1. Approve Professional Development/School Business

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business, for the 2022-2023 school year:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	BES	Allen, Jazmyn	Harvard Certificate in School Management & Leadership	TBD	\$1,996
b	BES	Dooley, Megan	Field Trip Chaperone	5/17/23 5/18/23 5/19/23	\$0
c	BES	Reed, Patrick	Field Trip Chaperone	5/17/23	\$0
d	BES	Rodriguez, Tatiana	Field Trip Chaperone	5/18/23	\$0
e	BES	Fischer, Dana	Field Trip Chaperone	5/19/23	\$0
f	BES	Hall, Kristine	Field Trip Chaperone	5/18/23	\$0
g	BES	Seelig, Sophia	Field Trip Chaperone	5/17/23	\$0
h	BES	Arce, Cassandra	Field Trip Chaperone	5/17/23	\$0
i	BMS	Persico, Jacqueline	Sand Play Therapy	5/12/23	\$0
j	BMS	Gilly, Zoltan	Maximize Language Development	5/17/23	\$199
k	BMS	Mahlik, Phil	Field Trip Chaperone	6/5/23	\$0
l	BMS	Boudreau, Derek	Field Trip Chaperone	5/31/23	\$0
m	BMS	Gash, Adriane	Field Trip Chaperone	5/31/23	\$0
n	BMS	Fitzgerald, Marianne	Field Trip Chaperone	5/22/23	\$0
o	BMS	Sarullo, Dally	Field Trip Chaperone	5/22/23	\$0
p	BMS	Rounsaville, Julie-Ann	Field Trip Chaperone	5/22/23	\$0
q	BMS	Wells, Kelly	Field Trip Chaperone	5/22/23	\$0
r	BMS	Andino, Alex	Field Trip Chaperone	5/22/23	\$0
s	BMS	Russo, Dawn	Field Trip Chaperone	5/22/23	\$0
t	BMS	Georgiana, Michael	Field Trip Chaperone	6/7/23	\$0
u	BMS	Chaffee, Salome	Field Trip Chaperone	6/7/23	\$0
v	BMS	King, Brian	Field Trip Chaperone	6/7/23	\$0
w	BMS	Craver, Marcella	Internet Safety: Keeping Children Safe Online	4/28/23	\$19.08
x	BMS	Garofalo, Lisa	2023 National School Safety Conference	7/24/23- 7/28/23	\$625
y	BMS	Fabregas, Kelly	Field Trip Chaperone	5/22/23	\$0
z	BMS	Chaffee, Salome	Field Trip Chaperone	5/12/23	\$0
aa	BES	Jastrabek, Lin	Field Trip Chaperone	5/9/23	\$0
bb	BES	Heppes, Laurie	Field Trip Chaperone	5/9/23	\$0
cc	BES	Grau, Jianna	Field Trip Chaperone	5/9/23	\$0
dd	BES	DeStefano, Phyllis	Field Trip Chaperone	5/9/23	\$0

ee	BMS	Garofalo, Lisa	Internet Safety: Keeping Children Safe Online	4/28/23	\$0
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2. Approve Professional Development/School Business\*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business, for the 2022-2023 school year:

	School	Name	Workshop/Conference/School Business	Date	Est. Cost
a	BHS	Garay, Janet	NJTESOL/NJBE Spring Conference	5/24/23	\$390
b	BHS	Medina, Pilar	NJTESOL/NJBE Spring Conference	5/24/23	\$390
c	District	Koransky, Jamie	NJASA-NJAPSA Spring Leadership Conference 2023	5/17/23-5/19/23	\$1024.66
d	District	Koransky, Jamie	Regional Women's Leadership Forum & Luncheon	5/3/23	\$55
e	District	Barna, Lindsay	NJCTE Spring Conference	4/29/23	\$70
f	District	Barna, Lindsay	Spring Meeting of the Northern NJ ELA Supervisors Group	6/1/23	\$0
g	District	DeMarco, Jinnee	NJASBO Annual Conference	6/6/23-6/9/23	\$904.69
h	BHS	Taesler, Stephen	Field Trip Chaperone	5/20/23	\$0
i	BHS	Samson, Alyssa	Field Trip Chaperone	5/12/23	\$0
j	BHS	Newman, Amy	Field Trip Chaperone	5/24/23	\$0
k	BHS	Worstell, Laura	Field Trip Chaperone	3/16/23-3/19/23	TBD
l	BHS	Szostak, Dave	AP Macroeconomics Reading 2023	6/2/23-6/10/23 5/28/23-6/10/23	\$799.71 \$0
m	District	DeMarco, Jinnee	5th Annual Regional Women's Educational Leadership Forum	5/3/23	\$55
n	BHS	O'Brien, Janice	The Writing Lessons I Learned from Hamilton	4/20/23	\$0

3. Approval of the Summer Pre K - 4 Support Program for Summer 2023

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the Summer Pre K - 4 Support Program for Summer 2023 to commence on July 10, 2023 and conclude on August 10, 2023. (Note: There will be no school on Fridays during this program.)

4. Approval of the BHS Summer Math Support for Summer 2023\*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the Summer Math Support Program for Summer 2023, grades 9-11, to commence on August 14, 2023 and conclude on August 24, 2023.

5. Approval of the BMS Summer ELA Lab for Summer 2023

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the Summer ELA Lab for Summer 2023, grades 6-8, to commence on July 10, 2023 and conclude on July 20, 2023, with funding through ARP. (Note: There will be no school on Fridays during this program.)

6. Approval of the BMS Summer Math Lab for Summer 2023

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the Summer Math Lab for Summer 2023, grades 6-8, to commence on July 10, 2023 and conclude on July 20, 2023, with funding through ARP. (Note: There will be no school on Fridays during this program.)

7. Approval of the BHS Summer Math Lab for Summer 2023\*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the Summer Math Lab for Summer 2023, grades 9-11, to commence on July 10, 2023 and conclude on July 20, 2023, with funding through ARP. (Note: There will be no school on Fridays during this program.)

8. Approve Field Trips

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following field trip:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BES	BMS - Bernardsville, NJ	38	4	0
b	BES	BMS - Bernardsville, NJ	35	3	0
c	BES	BMS - Bernardsville, NJ	19	2	0
d	BMS	Six Flags - Jackson, NJ	21	3	1

9. Approve Field Trips\*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following field trip:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BHS	Bronx Zoo - Bronx, NY	44	4	0
b	BHS	Frontline Arts - Branchburg, NJ	24	2	0
c	BHS	Northern Highlands - Allendale, NJ	6	1	0
d	BHS	Metropolitan Opera - New York, NY	12	1	1
e	BHS	Six Flags - Jackson, NJ	67	2	3
f	BHS	Latin American Grocery Store - Bernardsville, NJ	2	1	0
g	BHS	Butler's Pantry Trackside - Far Hills, NJ	11	2	0

**PERSONNEL**

- A. Committee Report and Discussion. Mrs. deGrandpré gave the report. The committee met on April 20, 2023.  
 B. Action Items: Mrs. deGrandpré moved items 1-14, Mrs. Wry seconded.

Items #2,4,6-9,11-14 were approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Cooper, deGrandpré, Gils, Joyce, Nathans, Santoro, Wry, Frenda. Absent: Tober

Item #1,3,5,10 were approved by roll call vote of 8-0-0. Voting: Ayes: Baker, Cooper, deGrandpré, Gils, Joyce, Santoro, Wry, Frenda. Absent: Tober

1. Approve Retirement

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the retirement of the following employee:

	Name	School	Position	Effective
a	Schaefer, Dianne	BES	Special Education Paraprofessional	7/1/23

2. Approve Appointment Non-Certified Staff\*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following non-certified staff for the 2022-2023 school year, *subject to further investigation pursuant to law:*

	Name	School	Position	Replace	Step	Salary	Effective
a	Tomza, Joseph	District	Maintenance: HVAC	Fulper	11	Maintenance HVAC \$65,765 System Maintenance \$16,774 Heating Controls Mechanic \$5,002 Plaster Mason <u>\$1,830</u> Total Salary: \$89,371	5/1/23 <i>Pending clearance</i>

3. Approve Extended Assignment Substitute

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following extended substitute assignment for the 2022-2023 school year *subject to further investigation pursuant to law:*

	Name	Substitute Position	Certification	Rate	Effective
a	Wieczorek, Renee	Substitute Teacher: BES	County Substitute Certificate	\$190/day	4/27/23 - 6/15/23

4. Approve Substitutes\*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following substitutes for the 2022-2023 school year *subject to further investigation pursuant to law:*

	Name	Substitute Position	Certification	Effective
a	Sharp, Grace	Teacher/Paraprofessional	County Substitute Certificate	04/27/23 <i>Pending clearance</i>
b	Kissel, Evelyn	Teacher/Paraprofessional	County Substitute Certificate	04/27/23 <i>Pending clearance</i>

5. Approve Student Internship

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following student internship for the 2023-2024 school year:

	Name	School/Subject	Mentor	Program	Effective
a	Williams, Amberley	BMS/Nursing	Suzanne Ryan	Rutgers School of Nursing	Fall 2023

6. Approve Athletic Positions\*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following athletic positions for the 2022-2023 school year:

	Name	Season	Position	Stipend
a	Koch, Kevin	Spring	Tennis: Boys Varsity	\$7,200

7. Approve Leave of Absence\*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following leave of absence:

	Employee	School	Position	Type of leave	Dated of Leave/Notes
a	9225	District	Supervisor	NJFLA Anticipated return	04/27/2023 - 06/15/2023 (unpaid w/benefits) 06/16/2023

8. Approve Transition Days\*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve up to four transition days for Dr. Brotschul at his per diem rate for the 2022-2023 school year.

9. Approve Renewal of Non-Tenured Certificated Staff and Non-Tenured Administrators\*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the renewal of non-tenured certificated staff and non-tenured administrators for the 2023-2024 school year BHS & District: Attachment A

10. Approve Renewal of Non-Tenured Certificated Staff and Non-Tenured Administrators

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the renewal of non-tenured certificated staff and non-tenured administrators for the 2023-2024 school year BES & BMS: Attachment A

11. Approve Renewal of Non-Tenured Unaffiliated Staff \*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the renewal of non-tenured unaffiliated staff for the 2023-2024 school year: Attachment A

12. Approve Appointment Certificated Staff\*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following non-tenured certificated staff for the 2023-2024 school year *subject to further investigation pursuant to law*: (step and salary may be adjusted upon contract ratification)

	Name	School	Position	Replace	Level	Step	Salary	Effective
a	Shah, Shradha	BHS	Special Education Teacher	Nelson	MA+15	7	\$71,760	9/1/23 <i>Pending approval</i>
b	Cameron, Bradley	BHS	Psychology Teacher	Fresco	MA	11	\$76,030	9/1/23 <i>Pending approval</i>

13. Approve Leave Replacement Teachers\*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following Leave Replacement Teacher for the 2023-2024 school year, *subject to further investigation pursuant to law*: (step and salary may be adjusted upon contract ratification)

	Name	School	Position	Replace	Level	Step	Salary	Effective
a	Alvez, Abigail	BHS	Leave Replacement Counselor	9339	MA	8	\$70,725	9/1/23-6/30/24



R9140	Citizens Advisory Committee (M) ( <i>Abolished</i> )
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2. Second Reading\*

Resolved, that the Somerset Hills Board of Education, upon recommendation of the Superintendent, approve the second reading of the following bylaw, policy & regulation:

Policy/Regulation #	Title
P0152	Board Officers ( <i>Revised</i> )

**Public Comments**

1. Lynn Weltler - staff, SHEA President - Thanked Mr. Baker for negotiation. Also spoke in support of Mr. McCarron.
  2. Lynn Sharp - resident, former staff - support of Mr. McCarron.
  3. Allen Thurlow - resident, staff - support of Mr. McCarron.
  4. Carolyn Sheehan - staff - support of Mr. McCarron.
  5. Laurie Och - resident, former staff - support of Mr. McCarron.
  6. Mindy Shaltry - resident, parent - support of Mr. McCarron.
  7. Jeff Melitski - resident, parent - support of Mr. McCarron.
  8. Mary Windisch - staff - support of Mr. McCarron.
  9. Jennifer Adams - resident, parent - support of Mr. McCarron.
  10. Christine Kelly - resident, parent - support of Mr. McCarron and transportation issues.
  11. Kevin Morris - resident, parent - support of Mr. McCarron.
  12. Melissa Leonard - resident, parent, staff - support of Mr. McCarron.
  13. Janice O'Brien - resident, staff - support of Mr. McCarron.
  14. Sarah Falzarano - resident, parent, staff - read a letter from a staff member in support of Mr. McCarron.
  15. Holl Clark-Emery - resident, parent - support of Mr. McCarron.
  16. Amy Hendershot - resident, parent - support of Mr. McCarron.
  17. Dave Melitski - former resident - support of Mr. McCarron.
  18. Cary Stanek - resident, staff - support of Mr. McCarron.
  19. Lauren Brown - resident, staff - support of Mr. McCarron.
  20. Sarah Falzarano - resident, parent, staff - read a letter from Mr. Lampa in support of Mr. McCarron.
  21. Holly Clark-Emery - resident, parent - support of Mr. McCarron.
  22. Bob Weible - resident, parent - support of Mr. McCarron.
  23. Sarah Falzarano - resident, parent, staff - support of Mr. McCarron.
  24. Laurie Och - resident, former staff - support of Mr. McCarron.
- Ms. Cooper moved to close public comments, Mrs. deGrandpré seconded.

**Supplementary Matters**

None

**Adjournment**

Mr. Baker moved to adjourn at 9:23 p.m. Mrs. Wry seconded. The meeting was adjourned.

Respectfully submitted,



Jinnee DeMarco  
Business Administrator/Board Secretary

**\*Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: (a) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; (b) New capital construction to be utilized by sending district pupils; (c) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; (d) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district; (e) Any matter directly involving the sending district pupils or programs and services utilized by those pupils; (f) Approval of the annual receiving district budget; (g) Any collectively negotiated agreement involving employees who provide services utilized by sending district pupils; (h) Any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district pupils; and (i) Any matter concerning governance of the receiving district board of education including, but not limited to, the selection of the board president or vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.**

(cf: P.L.1996, c.103, s.1)



**Revised: Attachment A**

9. Approve Renewal of Non-Tenured Certificated Staff and Non-Tenured Administrators\*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the renewal of non-tenured certificated staff and non-tenured administrators for the 2023-2024 school year BHS & District: *\*anticipated tenure status for the 2023-2024 school year*

	<b>Last Name</b>	<b>First Name</b>	<b>School</b>	<b>Year</b>
a	Kaufman*	Justin	BHS	4
b	LaValle*	Alexa	BHS	4
c	Lehnhoff*	Robert	BHS	4
d	O'Brien*	Kyle	BHS	4
e	Pasqua*	Jaelyn	BHS	4
f	Tripp*	Amanda	BHS	4
g	Anderson	Richard	BHS	3
h	Mathus	Peter	BHS	3
i	Ciocco	Jared	BHS	2
j	Ellis	Judge	BHS	2
k	Medina	Pilar	BHS	2
l	Volosin	Lauren	BHS	2
m	Cava	Lauren	BHS	1
n	Chang	Newstein	BHS	1
o	Johnson	Alex	BHS	1
p	Taesler	Stephen	BHS	1
q	Mountney	Cassandra	BHS	1
r	Newman	Amy	BHS	1
s	Robinson	Carl	BHS	1
t	Spautz	Daniel	BHS	1
u	Edgertaon*	Olga	District	4
v	Walker*	Jaime	District	4
w	Koransky	Jamie	District	3
x	Barna	Lindsay	District	2

10. Approve Renewal of Non-Tenured Certificated Staff and Non-Tenured Administrators

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the renewal of non-tenured certificated staff and non-tenured administrators for the 2023-2024 school year BES & BMS: *\*anticipated tenure status for the 2023-2024 school year*

	<b>Last Name</b>	<b>First Name</b>	<b>School</b>	<b>Year</b>
a	Mirando*	Stephan	BES	4
b	Sakin	Jordan	BES	3

c	Strohaman	Elizabeth	BES	3
d	Acuna	Marixza	BES	2
e	Fischer	Taylor	BES	1
f	Nisch	Christine	BES	1
g	Allen	Jazmyn	BES	1
h	Keri	Christopher	BES	1
i	Escobar-Chaffee*	Salome	BMS	4
j	Fabregas*	Kelly	BMS	4
k	Wertman*	Suzanne	BMS	4
l	Gash	Adriane	BMS	3
m	Andrews Wright	Rebecca	BMS	3
n	Geyer	Julie	BMS	2
o	Kupper	Patricia	BMS	2
p	Koellhoffer	Keith	BMS	2
q	Cox	Brett	BMS	1
r	Mahlik	Philip	BMS	1
s	Pasquarelli	Jaclyn	BMS	1
t	Persico	Jacqueline	BMS	1
u	Reilly	Katheryn	BMS	1
v	Shemon	Eileen	BMS	1
w	Dooley	Michelle	BES	1
x	Oliveira	Ashley	BMS	1
y	Andino	Alex	BMS	1
z	Inledon	Cassandra	BMS	2

11. Approve Renewal of Non-Tenured Unaffiliated Staff \*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the renewal of non-tenured unaffiliated staff for the 2023-2024 school year:

	<b>Last Name</b>	<b>First Name</b>	<b>School</b>	<b>Year</b>
a	DeMarco	Jinnee	Olcott	3
b	Schwarz	Jeremy	Olcott	3
c	Bivaletz	Mia	Olcott	2
d	Kacanski	Jaclyn	Olcott	2
e	Riccio	Frank	Olcott	2
f	Mehan	Kathy	Olcott	1
g	Spiridakis	Nina	Olcott	1
h	Machado	Bryan	Olcott	1